

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

D. A. R. E.
DRUG ABUSE
RESISTANCE EDUCATION

ACT 19
2002 REGULAR
LEGISLATIVE SESSION



2011 – 2012
QUARTERLY
PROGRESS
REPORT

The L.C.L.E. Quarterly Progress Report has been revised for the 2011 – 2012 D.A.R.E. sub-grant period, which is July 1, 2011, to May 31, 2012. Please **discard all prior Quarterly Progress Report forms**, as no other reporting forms will be accepted during this grant period.

The Quarterly Progress Report will be available on our website at www.lcle.la.gov. Got to Our Programs, and then D.A.R.E. This form is a Microsoft Word document. Simply save the report and complete the fields using your computer.

When done, print out the completed Progress Report. If you are not the Project Director, please ask the designated Project Director to sign the first page of your report. You may then send the completed, original Quarterly Progress Report for the period of 07/01/2011 to 09/30/2011) with your agency's signed Award documents to LCLE or you may mail the progress report to my attention.

Please mail the **originals** of each Quarterly Progress Report to my attention at the LCLE address during the project period. Keep a copy of each report you send to LCLE for your agency's records. For those agencies located in Districts 1 and 3 – please continue to send the **originals** Quarterly Progress Report to the Red River/Northwest District Office. Ken Walker will initial the report and forward it to the LCLE.

Please feel free to direct any questions or concerns to Erica Johnson, D.A.R.E. Program Manager, by calling (225) 342-1640 or send email to Erica.Johnson@lcle.la.gov.

Please note: Our address has changed. The new address is P.O. Box 3133, Baton Rouge LA 70821.



L.C.L.E. D.A.R.E. Quarterly Progress Report 2011 – 2012 FY



DATE:	GRANT NUMBER: E12 – -	
AGENCY NAME:		
PROJECT DIRECTOR:		
PROJECT DIRECTOR SIGNATURE:		
REPORT COMPLETED BY:		
PHONE: () -	FAX: () -	EMAIL:

FIRST QUARTER
 07/01/11 to 09/30/11
(Due on or before 10/15/11)

SECOND QUARTER
 10/01/11 to 12/31/11
(Due on or before 01/15/12)

THIRD QUARTER
 01/01/12 to 03/31/12
(Due on or before 04/15/12)

FOURTH QUARTER
 04/01/12 to 05/31/12
(Due on or before 06/15/12)

NOTE: All sub-grantees receiving grants funded by the LCLE must complete and submit quarterly progress reports to LCLE for quarterly periods above. If a project begins in the middle of a quarter, a report must be submitted for that quarter. No items are to be left blank. If the item is "zero", then "0" must be entered in the blank. If an item is not applicable, enter "N/A". Any progress report with blank items will be returned to the Sub-grantee as "incomplete," and any request for funds will not be honored until a complete progress report is submitted. If there is not enough room to complete an answer, you may attach additional pages.

***PLEASE – ONLY PROVIDE DATA FROM COMPLETED CLASSES TAUGHT DURING THE PERIOD INDICATED ABOVE:**

1. **Number of D.A.R.E. officers funded by this grant:** A) Total Full-Time: _____ B) Total Part-Time: _____
2. **Have there been any changes in the number of positions funded by this grant?** A) Yes B) No
 C) If "YES": _____
3. **Were there any changes in the number of schools, classes, or students originally targeted to receive the D.A.R.E. presentation during the current school year?**
 A) Yes B) No C) If "YES": _____
4. **If yes was answered for numbers 2 and/or 3 above, was a Sub-grant Adjustment Request submitted notifying the Louisiana Commission on Law Enforcement of the changes?**
 A) Yes B) No C) If "NO": _____
5. **Number of community presentations conducted during this quarter:** _____
6. **Number of teacher orientations conducted during this quarter:** _____
7. **Were Pre/Post Tests administered to all Elementary CORE students?** A) Yes B) No
 C) If "NO": _____
8. **Name of local school district(s):** _____

<input type="checkbox"/> QUARTERLY PROGRESS REPORT 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> 3 RD <input type="checkbox"/>		<input type="checkbox"/> FINAL QUARTERLY REPORT	
DARE PM:	APPROVED: _____	DATE: _____	APPROVED: _____
GRANTS:	APPROVED: _____	DATE: _____	APPROVED: _____

9. In the table below, list by school the D.A.R.E. curriculums COMPLETED during this reporting period. List only those schools in which the D.A.R.E. curriculum was presented completely from the beginning lesson to the last. The criteria for complete presentation is as follows:

Visitation = 1 – 4 Presentations Conducted

Core = 12 Lessons Completed

Junior High = 10 Lessons Completed

10. If there are any other results of the project that this form does not capture, please report such activity on additional pages and attach to this quarterly progress report.

SCHOOL NAME	VISITATIONS		CORE CLASSES		JUNIOR HI CLASSES	
	Number of Classes	Number of Students	Number of Classes	Number of Students	Number of Classes	Number of Students
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
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16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
TOTALS:	0	0	0	0	0	0