

PROPOSAL REVIEW WORKSHEET

Subrecipient Name

CFDA#

Project Title

	Value	Points Awarded	Comments
<p><i>1. Project Summary and Strategy</i></p> <p>Does this description include the project’s purpose, the program description, and expected results. Is there a clear and realistic implementation plan? Does this project comprehensively address objectives of this Notice of Funding Opportunity? Are the main activities relevant and appropriate?</p>	30	points	
<p><i>2. Goals</i></p> <p>Are the Goals clearly defined? Are the Goals attainable within the project period?</p>	15	points	
<p><i>3. Objectives</i></p> <p>Are there at least 2 objectives per goal? Are the objectives quantifiable/measurable?</p>	15	points	
<p><i>4. Organizational Capacity and Past Performance:</i></p> <p>This section of the application provides information about the applicant organization and any proposed key partners. It provides evidence that the applicant has the ability to successfully carry out the program activities of the grant. Does the proposal provide a description of the applicant organization – including its general purpose, goals, annual budget (including funding sources), and major past and current activities and projects undertaken? If the project is a collaborative effort, does the proposal include a description of all key partners for this project and of the proposed working relationship with them.</p>	20	points	
Budget Components			
<p><i>1. Budget Appropriateness:</i></p> <p>Is the relationship between the budget and the project clear? Are budgeted items obviously necessary to the achievement of the goals and activities as presented in the application.</p>	10	points	
<p><i>2. Cost-effectiveness:</i></p> <p>Is it clear that the applicants are proposing expenditures that are reasonable, allowable, and allocable to the proposed activities and that reflect the applicant’s understanding of 2 CFR 200?</p>	10	points	

Proposal Score