

Offender Management System (OMS-DSI)

Log In:

- User ID
- Password
- Location

Adding New Inmate:

- Add Inmate (Lower Right Corner)
 - Last Name
 - First Name
 - Middle Name
 - Social Security Number
 - Race
 - Sex
 - Next
 - Finish

Releasing Inmate

- Permanent Release
- Release Type (if being transferred this is where you select that)
- Release in Custody of (the name of the agency being transferred to)
- SAVE
- Ok (inmate is now successfully released from custody)