Notice of Funding Opportunity (NOFO)

Part 1. Overview Information

Participating Organization:	Louisiana Commission on Law Enforcement and Administration of Criminal Justice www.lcle.la.gov
Funding Opportunity Title:	2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program (BJAG) – **State Level – District 8**
Announcement Type:	BJAG New Grants FY 2023
Catalog of Federal Domestic Assistance (CFDA) Number:	16.738
Federal Award Identification Number (FAIN):	2023-15PBJA-23-GG-02982-MUMU
Federal Award:	$1,069,705
Funding Opportunity Purpose:	The Louisiana Commission on Law Enforcement and Administration of Criminal Justice announces the Notice of Funding Opportunity (NOFO) for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The primary purpose of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, 42 U.S.C. § 3751(a) is to provide criminal justice funding to state and units of local government to support all components of the criminal justice system from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives. 42 USC 3751: Transferred Section 3751 was editorially reclassified as section 10152 of Title 34, Crime Control and Law Enforcement These funds will be made available through a grant awarded from the U.S. Department of Justice, Office of Justice Program, and Bureau of Justice Assistance.
Due Dates:	Contact your LCLE Byrne JAG District Staff for Notice of Intent due dates

Notice of Intent:	• Submit form to LCLE Byrne JAG contact for view and selection. • If selected to continue the application process, applicant will receive an invitation to apply. • Applicants that do not comply may be delayed or not accepted for review.

Part 2. Full Text of the Announcement

A. Program Description

The Edward Byrne Memorial Justice Assistance Grant (JAG) program, is authorized by Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a). JAG, is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas listed below:

Program-Specific Information

JAG funds may be used for state and local initiatives, to hire additional personnel and/or purchase equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following program areas:

- Law enforcement programs
- Prosecution and court programs, including indigent defense
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)
- Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams

*Please note that JAG funding may be utilized in support of:

- Systems upgrades (hardware/software), including potential upgrades necessary for state, territories, units of local government and/or tribes to come into compliance with the FBI's UCR Redevelopment Project (UCRRP).
- Developing or sustaining state compatible incident-based reporting system

Prohibited Expenditures and Associated Procedures under JAG

JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those purposes specifically prohibited by the JAG Program statute as set out at 34 U.S.C. § 10152. JAG funds may not be used (directly or indirectly) for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Additionally, JAG funds may not be used (directly or indirectly) to pay for any of the following items unless DOJ certifies that extraordinary and exigent circumstances exist making them essential to the maintenance of public safety and good order:

- Vehicles, vessels, or aircraft*
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions)
- Any similar matters

*Police cruisers, police boats, and police helicopters are allowable vehicles under JAG and do not require BJA certification.

The JAG statute, 34 U.S.C. §§ 10151 - 10158, specifically identifies a list of prohibited items, including unmanned aircraft, unmanned aerial vehicles, and unmanned aerial systems, which cannot be purchased with JAG funds unless the BJA Director certifies that extraordinary and exigent circumstances exist that make the use of such funds to purchase these prohibited items essential to the maintenance of public safety and good order. Additional information on prohibited expenditures under JAG, including the process to obtain prior approval to purchase a prohibited item(s), can be found within the JAG Prohibited Expenditures Guidance or within the JAG FAQs document (see Use of Funds section).

BJA AREAS OF EMPHASIS

BJA recognizes that many state and local criminal justice systems currently face challenging fiscal environments and that an important, cost-effective way to relieve those pressures is to share or leverage resources through cooperation among federal, state, and local law enforcement. BJA intends to focus much of its work on: Restoring Justice – Support for State, Local, Tribal, and Territorial Administration (SLTT) of Criminal Justice; Community Violence Intervention; Law Enforcement Accreditation, Policy Development, and Training; Technologies to Support Transparency and Information Sharing between Law Enforcement and Communities; Sustaining COVID-19 Criminal Justice Innovations; and Innovative Forensic Technologies such as Rapid DNA for Booking Stations. BJA encourages each recipient of an FY 2023 JAG award to join federal law enforcement agencies across the board in addressing these challenges.

Additional Uses of JAG Funds

- JAG funds awarded under this FY 2023 solicitation may be used to:
- Enforce state and local laws that establish offenses similar to offenses established in 21 U.S.C. § 801 et seq. and/or improve the functioning of the criminal justice system, with emphasis on violent crime and serious offenses, by providing additional personnel, equipment, training, technical assistance, and information systems for the more widespread apprehension, prosecution, adjudication, detention, and rehabilitation of persons who violate these laws, and assist the victims of such crimes (other than compensation).

- Support projects related to preventing, detecting, seizing, and/or stopping the presence and use of contraband cellphones by detainees and inmates. This includes the purchasing of managed access systems and other mitigation technologies (as permitted by applicable law).
- Purchase fentanyl detection equipment and training for law enforcement safety, as well as naloxone distribution.
- Purchase drug detection canines to combat the rise of drug trafficking, including that of methamphetamines.

Additionally, JAG funds awarded under this FY 2023 solicitation may be used for any purpose indicated here: Purposes for Which Funds Awarded the Edward Byrne Memorial Justice Assistance Grants (JAG) Program May Be Used (ojp.gov).

Priority is given to projects that are evidenced based. OJP's www.CrimeSolutions.gov web site is one resource that applicants may use to find information about evidence-based programs in criminal justice, juvenile justice, and crime victim services.

B. AWARD INFORMATION

Funding Instrument:
The Louisiana Commission on Law Enforcement will issue grant awards.

Application Types Accepted:
Continuations, and New Applicants/Applications

Funds Available:
Refer to your LCLE Byrne JAG staff

Award Project Period:
All projects are funded for a **minimum** of twelve (12) months, and continued funding cannot be guaranteed. Any project funded for **more or less** than the 12-month time period must be approved by the Commission.

Financial Management and System of Internal Controls:
If selected for funding, the award recipient must:

- Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- Evaluate and monitor the non-Federal entity's compliance with statute, regulations and the terms and conditions of Federal awards
- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-

Federal entity considers sensitive consistent with applicable Federal, state and local laws regarding privacy and obligations of confidentiality.

C. ELIGIBILITY INFORMATION

Eligible Applicants: To be eligible, an agency must have been approved for an Allocation by its respective Law Enforcement Planning District or have received an invitation from the Louisiana Commission on Law Enforcement. Eligible agencies are units of local government (city, parish, district attorney or sheriff), tribal governments with law enforcement responsibility, or state government Agencies with law enforcement, public defender or judicial responsibility.

Prohibited Applicants:
Agency eligibility is determined by the Drug Control and Violent Crime Policy Board in accordance with Federal guidelines. The following are deemed ineligible by the Commission, such ineligibility is however subject to waiver by the Commission on a case-by-case basis:

- University Campus Police
- Airport Security
- Capitol Police
- Wildlife & Fisheries Enforcement Unit
- Hospital Security
- Harbor, Bridge, River and Levee Board Police
- Justices of the Peace
- Park Rangers
- Crosslake Patrols, and other related agencies

Match Requirements:

- Byrne JAG does not require a match. However, if a successful application proposes a voluntary match amount, and the Commission approves the budget, the total match amount incorporated into the approved budget becomes mandatory and subject to audit. The minimum match amount is 25%.
- If an applicant includes match in the proposed project, the applicant must track and account for the match the same as Federal funds. Match records must be maintained and provide the approved match percentage of the total cost of the project throughout the project period.

Other Requirements:

Crime Reporting

- The law enforcement applicant agrees to start/continue participating in the Federal Bureau of Investigation Uniform Crime Reporting (FBI UCR) Program thru the Louisiana Incident Based Reporting System (LIBRS) Program of LCLE.

Criminal Records System – Data Reports

- The law enforcement applicant agrees to submit all required data to the state LIBRS Program in accordance with the requirements of the applicable program and to submit all required arrest fingerprinting cards and related data to the Bureau of Criminal Identification in the time and manner specified by the Bureau.

Criminal Records Reports

- The applicant certifies that all systems developed or purchased shall meet all specifications for Louisiana Information Based Reporting System (LIBRS) Criminal History System reporting as are in effect at the time of subgrant award.

Required Data on Law Enforcement Agency Training

- Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

Supplanting/Non-Supplanting

- Federal funds must be used to supplement (add to), enhance or expand existing services for program activities and not replace those funds that have been appropriated for the same purpose.
- A grant recipient may not use Federal grant funds to defray any costs that the recipient already is obligated to pay.
- The possibility of supplanting will be the subject of careful application review, possible pre-award review, post-award monitoring, and audit of any finding.
- If any additional information, assistance with definition, or examples of supplanting is needed, please contact the LCLE Byrne JAG Program Manager.

PART 3. Funding Determination Process

A. Notice of Intent (NOI) Worksheet http://www.lcle.la.gov/programs/funding.asp

Applicants will first submit a Notice of Intent (NOI) to the appropriate District BJAG Program Manager (see page 2 for contact information). The District Council will review and determine projects to move forward to the application process. Applicants will receive an invitation to submit the full application on the Louisiana Commission on Law Enforcement's E-grants system.

What the Notice of Intent should include:

Complete the NOI Worksheet, and Conflict of Interest Disclosure Form, obtain the authorized official signature and return to the appropriate District.

NOI Worksheet

Applicant Agency – legal name of the agency

Project Title – descriptive title of proposed project

Section 1. Agency Description Information – please check the box that best describes the agency

Section 2. Federal Program Area – enter in the dollar figure associated with each program area.

Please enter 0 if no funding is dedicated to an area.

Section 3. Do not enter information in this table

Section 4. Proposed Budget – For each budget item, thoroughly and clearly describe every category of expense listed, demonstrate cost effectiveness and relation to the goals of the project. Please refer to the table

below to include your calculations. Include a description of the procurement process for equipment purchases and consultants/contracts. Indirect cost rate agreement (if applicable) should be attached. If the applicant does not have a federally approved cost rate agreement, costs may be allocated in the direct cost categories.

Required Registrations for Applicants

All agencies are required to provide the following documents:

- **LCLE Egrants Organization Registration must be complete before applying for funds**
- IRS Form W-9 (Taxpayer Identification and Certification
- IRS Form 501C3 (Tax-exempt Status for Non-profit Organizations)
- State of Louisiana Self-service Request for Vendor (Only if the new agency has to be set up for payment from the State of Louisiana) https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg
- DUNS (Data Universal Numbering System) Number Certificate
- CAGE (Commercial and Government Agency) Code Certificate
- SAM (System for Award Management) Number and current Expiration Date (sam.gov)
- UEI (Unique Entity Identifier) is a 12-character alphanumeric ID assigned to an entity by SAM.gov.
- Louisiana Secretary of State Non-Profit Corporation Certificate
- All agencies with a private, non-profit, or non-governmental status are required to procure and maintain adequate and sufficient liability insurance and a certificate of insurance naming LCLE as an additional insurer and should be issued and submitted with the application.

NOI Components

1. **Project Summary and Strategy (30 points)**
This section should be a succinct summary containing the description of the problem this project seeks to address the project's purpose, the program description, and expected results. Propose a clear and realistic implementation plan to comprehensively address objectives of this Notice of Funding Opportunity. It should also outline the relevant and appropriate main activities.

2. **Goals (15 points)**
This section should outline the Program Goals and Expected Results for the project.

3. **Objectives (15 points)**
This section should state clearly defined and quantitatively measurable objectives that support programmatic progress. Please present a brief, work plan including target dates for activities, which reflects the overall program approach and its objectives.

4. **Organizational Capacity and Past Performance (20 points)**
This section of the application provides information about the applicant organization and any proposed key partners. It provides evidence that the applicant has the ability to successfully carry out the program activities of the grant. Provide a description of the applicant organization – including its general purpose, goals, annual budget (including funding sources), and major past and current activities and projects undertaken. Include a description of all key partners for this project and of the proposed working relationship with them.

Budget Components

1. **Budget Relevance (10 points)**
Budgeted items are obviously necessary to the achievement of the goals and activities as presented in the application.

2. **Cost-Effectiveness (10 points)**
Applicants should propose expenditures that are reasonable, allowable, and allocable to the proposed activities and reveal their understanding of the 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principals, and Audit Requirements.

A. Allocation Approval Process

After receipt of allocation documentation from the respective districts, LCLE staff will prepare the proposed allocations, as well as each of their proposals, risk assessments, and scoring worksheets to be presented to the Priorities Committee for review. Allocations approved by the Priorities Committee are then presented to the Drug Control and Violent Crime Policy Board for final approval. After the Board's approval, applicant agencies will be invited to complete an application in the Egrants system.

B. LCLE Application Approval Process

After applications are completed in the LCLE Egrants system, the BJAG Program Manager, Contract/Grants Staff and Section Supervisor will review the applications. After any issues found during this review are addressed and resolved, special conditions are applied to the applications the applicant agency must adhere to.
Applications are then presented to the Priorities Committee for review. The Committee will recommended for approval, denial, deferment or tabling. The Priorities Committee can also place special conditions upon applications that the applicant agencies must adhere to.

Applications approved by the Committee are presented to the Drug Control and Violent Crime Policy Board for review. The Board provides a recommendation to the Commission to approve, deny, defer, or table for each application. The Commission then reviews the Board's recommendations and provides a final approval, denial, deferment, or tabling for each application. The Commission can also recommend or place additional special conditions upon the application that the applicant agency must adhere to during this process.

C. LCLE Award Process

Applications approved by the Commission are then issued an Award Letter by LCLE Staff. These Award Letters are then forwarded directly to the applicant agency in a Subgrant Award Packet. The applicant agency is responsible for signing the original award in blue ink and returning the original to LCLE, keeping a copy of the award in their agency file.

***Subrecipients are required to have among other agency policies and/or procedures the following:**

Actual or Imminent Breach of Personally Identifiable Information (PII)

Does the policy provide procedures to be used to report actual or imminent breach of PII to an LCLE Program Manager no later than twenty-four (24) hours after an occurrence of an actual breach, or detection of an imminent breach? Who is responsible for reporting a breach if such an event occurs? (Please provide full name and contact information)

Limited English Proficiency (LEP)

Does the agency have a written policy which includes the provision of specialized services for LEP persons?

What steps has the agency taken to provide meaningful access to its programs and activities to persons who have limited English proficiency (LEP)?

Trafficking in Persons

Does the policy define prohibited conduct related to the trafficking of persons, whether on the part of the subgrantee or individuals defined (for purposes of this condition) as "employees" of the subrecipient?

Does the policy include procedures to be used to report allegations of the trafficking of persons?

Is the agency aware that failure to report allegations of or the discovery of any conduct related to the trafficking of persons would result in the terminated of this award by LCLE and/or OJP?

Louisiana Commission on Law Enforcement Staff

Linda Gautier
Federal Program Manager
linda.gautier@lcle.la.gov
(225) 342-1703

Martha Addison
Grants Manager
martha.addison@lcle.la.gov
(225) 342-1574

Egrants website: www.egrants.lcle.la.gov
Egrants information: www.lcle.la.gov
Egrants email: egrants@lcle.la.gov

PART 4. Contact Information

A. District Directors Information

District 8- State Level
Louisiana Commission on Law Enforcement
P. O. Box 3133 Baton Rouge, LA 70821-3133
602 North Fifth Street Baton Rouge, Louisiana 70802
jim.craft@lcle.la.gov - 225-342-1498
linda.gautier@lcle.la.gov 225-342-1703