State of Louisiana

Jeff Landry
Governor

Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

Jim Craft
Executive Director

VICTIM SERVICES ADVISORY BOARD MEETING AGENDA

West Baton Rouge Conference Center
Plantation Ballroom
2750 North Westport Drive
Port Allen, Louisiana 70767
Phone: (225) 344-2920
September 24, 2025
10:30 A.M.

Approved
12/3/2025

I. Call to Order

The meeting of the Victim Services Advisory Board was called to order at 10:30 a.m. on Wednesday, September 24, 2025; by Sheriff Gary "Stitch" Guillory.

II. Adoption of Agenda

Sheriff Guillory called for a motion to adopt the agenda as presented. A motion was made by Captain Karla Beck, seconded by Mr. Galan. There were no objections; the motion passed.

III. Roll Call

Ms. Tiffany Robichaux conducted the roll call and a membership quorum was present.

Board members and their representatives in attendance:
Honorable Pamela J. Baker; Captain Karla Beck; Mr. Rafael de Castro; Ms. Melanie Fields; Mr. Julio Galan; Ms. Ramona Harris; District Attorney James "Jay" Lemoine; Ms. Bonnie Bonin-McKneely; Mr. Thomas Mitchell; and Ms. Mariah Wineski.

LCLE staff in attendance:
Ms. Martha Addison; Ms. Autumn Blache; Mr. Jonathan Cazelot; Ms. Rutha Chatwood; Ms. Emma Cockrum; Ms. Elke Crooks; Ms. LaShinna Gauthier; Ms. Linda Gautier; Ms. Shelita Henry; Mr. Demetrius Joubert; Mr. Marshall Menou; Ms. Donna Ritchie; Ms. Tiffany Robichaux; Mr. Ingram Scott; and Ms. Melanie Vick.

The public is invited to attend. Assistance will be provided to those who need special accommodations in order to attend the meeting. Members of the public may submit public comments on an agenda item. If one needs assistance with accommodations or wishes to comment on any item listed on the agenda, please send an email to Rutha.Chatwood@lcle.la.gov or call (225) 342-1625.

District Directors and their representatives in attendance:

Mr. Jeremy P. Edwards and Mr. Casey Palombo, Northwest Law Enforcement Planning Agency, Inc. and Red River Delta Law Enforcement Planning Council, Inc; Mr. David Rigdon and Mr. Brian Shoemaker, North Delta Law Enforcement Planning District, Inc.; Ms. Amanda Bourque and Ms. Maggie Williams, Evangeline Law Enforcement Council, Inc.; Ms. Dawn Hawkins, Capital District Law Enforcement Planning Council, Inc.; Ms. Calli Peloquin, Southwest District Law Enforcement Planning Council, Inc.; Ms. Jody Moreau, Jefferson CJCC and Metropolitan District (METLEC); Ms. Kevinn Poree and Ms. Lisa J. James, New Orleans, City of / Office of Criminal Justice Coordination.

Guests and their representatives in attendance:

Mr. Jon Daily, 19th Judicial District Attorney's Office; Ms. Donna McArthur 21st District Attorney's Office; Mr. Lee Roy Clemons, 26th District Attorney's Office; Ms. Jessica Williams, Natchitoches, City of; Ms. Melissa Schnebelen, Plaquemine City of; Mr. William Couter, Calcasieu Parish Sheriff's Office; Ms. Candice Sledge, Catahoula Parish Sheriff's Office; Ms. Dominique Burns, Children's Hospital CARE Center; Mr. Randall Gohn, Concordia Parish Sheriff's Office and IRIS Domestic Violence Center; Mr. Curtis Nelson, Louisiana District Attorney's Association; Mr. Francis Robinson, Louisiana Supreme Court; Ms. Dominique Burns, New Orleans Children's Advocacy Center; Ms. Misty Frye, New Orleans Family Justice Center; Mr. Jacob Maza, New Orleans Musicians' Clinic & Assistance Foundation; Ms. Olie Godwin, Orleans Parish Sheriff's Office; Ms. Tamara Hawkins, Pointe Coupee Parish Sheriff's Office; Ms. Morgan Lamandre, Sexual Trauma Awareness and Response (STAR) Center; Ms. Laura Tuggle, Southeast Louisiana Legal Services Corporation; Ms. Ashley Rodrique, Tangipahoa Parish Sheriff's Office; Mr. Mitchell Murphy, Washington Parish Sheriff's Office; and Ms. Billie Giroir, West Feliciana Parish Sheriff's Office.

IV. Old Business

A. Consideration of June 4, 2025, Victim Services Advisory Board Meeting Minutes

Sheriff Guillory called for a motion to approve the September 24, 2025; Victim Services Advisory Board meeting minutes, as presented. A motion was made by Captain Beck, seconded by Mr. de Castro. There were no objections; the motion passed.

B. Other Old Business

Sheriff Guillory called for any other old business and there was none.

V. New Business

A. Allocations

1. Crime Victims Assistance Formula Grant Program (VOCA) (VA)

a. District 8 (State Level) – Louisiana Commission on Law Enforcement
Representative: Shelita Henry

a.1. Capital District Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8132)

a.2. Evangeline Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8134)

a.3.Jefferson Parish Council – Department of Community Justice Agency
Administrative Funds
$24,999 (FY2024) (Prior Subgrant 8133)

a.4.Jena Band of Choctaw Indians
Native American Victim Assistance Program
$50,000 (FY2024) (Prior Subgrant 7963)

a.5.Louisiana Commission on Law Enforcement
Appriss - LA VINE
$497,540 (FY2024) (Prior Subgrant 8045)

a.6.North Delta Law Enforcement Planning District, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8145)

a.7.Northwest Law Enforcement Planning Agency, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8139)

a.8.Red River Delta Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8140)

a.9.Southwest District Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8137)

2.STOP Violence Against Women Program (STOP) (WF)

a.District 1 – Northwest Law Enforcement Planning Agency, Inc.
Representative: Jeremy P. Edwards

a.1.Natchitoches, City of
Combination Investigation
$14,580 (FY2023) (NEW)

b.District 5 – Capital District Law Enforcement Planning Council, Inc.
Representative: Dawn Hawkins

b.1.19th Judicial District Attorney's Office
Domestic Violence Prosecution
$38,021 (FY2024) (Prior Subgrant 7901)

b.2.21st Judicial District Attorney's Office
Domestic Violence Prosecution
$54,109 (FY2024) (Prior Subgrant 7899)

b.3.Ascension Parish Sheriff's Office
Domestic Violence Program
$15,693 (FY2024) (Prior Subgrant 7900)

b.4.Livingston Parish Sheriff's Office
Combination Investigation
$16,674 (FY2024) (Prior Subgrant 7897)

b.5. Plaquemine, City of
Domestic Violence Prosecution
$13,437 (FY2024) (Prior Subgrant 7890)

b.6. Pointe Coupee Parish Sheriff's Office
Domestic Violence Program
$11,770 (FY2024) (Prior Subgrant 7877)

b.7. Tangipahoa Parish Sheriff's Office
Law Enforcement Policy Development
$27,463 (FY2024) (Prior Subgrant 7889)

b.8. Washington Parish Sheriff's Office
Combination Investigation
$19,256 (FY2024) (Prior Subgrant 7884)

b.9. West Feliciana Parish Sheriff's Office
Combination Investigation
$14,712 (FY2024) (Prior Subgrant 7895)

c. District 6 – Southwest District Law Enforcement Planning Council, Inc.
Representative: Calli Peloquin

c.1. 14th Judicial District Attorney's Office
Domestic Violence Prosecution
$55,271 (FY2024) (Prior Subgrant 8052)

c.2. Calcasieu Parish Sheriff's Office
Domestic Violence Investigation
$55,271 (FY2024) (Prior Subgrant 8072)

Sheriff Guillory called for a motion to approve the above listed VOCA and STOP Allocations in Globo. A motion was made by Mr. Galan, seconded by Ms. Harris. There were no objections; the motion passed.

Abstentions:
District Attorney Lemoine abstained on Red River Delta Law Enforcement Planning Council, Inc.
Ms. Fields abstained on 19th Judicial District Attorney's Office.
Mr. Galan abstained on Southwest District Law Enforcement Planning Council, Inc.
Sheriff Guillory abstained on Calcasieu Parish Sheriff's Office.

B. Increases

1. Crime Victims Assistance Formula Grant Program (VOCA) (VA)

a. District 9 - New Orleans, City of / Office of Criminal Justice Coordination
Representative: Kevinn Poree

a.1. Subgrant ID: 8470 (FY2024)
Orleans Parish District Attorney
Domestic Violence & Child Abuse Victim Assistance
Existing Federal Award: $ 40,084
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 46,055
Representative: Lisa James Brown

a.2. Subgrant ID: 8471 (FY2024)
Sexual Trauma Awareness and Response (STAR) Center
Sexual Assault Program
Existing Federal Award: $ 56,580
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 62,551
Representative: Morgan Lamandre

a.3. Subgrant ID: 8472 (FY2024)
Southeast Louisiana Legal Services Corporation
Victim to Survivor Legal Advocacy - New Orleans
Existing Federal Award: $ 28,818
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 34,789
Representative: Laura Tuggle

a.4. Subgrant ID: 8483 (FY2024)
Children's Bureau of New Orleans
Child Abuse Counseling Program
Existing Federal Award: $ 161,293
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 167,264
Representative: Raina Ranger

a.5. Subgrant ID: 8484 (FY2024)
Orleans Parish Criminal District Court
Domestic Violence Program
Existing Federal Award: $ 50,346
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 56,317
Representative: Lisa James Brown

Sheriff Guillory called for a motion to approve the above listed District 9 VOCA Increases as presented. A motion was made by Mr. de Castro, seconded by Captain Beck. There were no objections; the motion passed.

a.6. Subgrant ID: 8490 (FY2024)
New Orleans Family Justice Alliance
Victim Assistance Program
Existing Federal Award: $ 139,053
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 145,024
Representative: Misty Frye

a.7. Subgrant ID: 8498 (FY2024)
New Orleans Musicians' Assistance Foundation
Mental Health Support for Cultural Community
Existing Federal Award: $ 45,386
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 51,357
Representative: Jacob Maza

a.8. Subgrant ID: 8501 (FY2024)
Children's Hospital CARE Center
Child Abuse Program
Existing Federal Award: $ 96,076
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 102,047
Representative: Dominique Burns

a.9. Subgrant ID: 8534 (FY2024)
Covenant House New Orleans
Victim Assistance Program
Existing Federal Award: $ 51,550
Requested Federal Increase: **$ 5,971**
Revised Federal Award: $ 57,521
Representative: Lisa J Brown

Sheriff Guillory called for a motion to approve the above listed District 9 VOCA Increases as presented. A motion was made by Mr. Galan, seconded by Ms. Harris. There were no objections; the motion passed.

2. STOP Violence Against Women Program (STOP) (WF)

a. District 1 – Northwest Law Enforcement Planning Agency, Inc.
Representative: Jeremy P. Edwards

a.1. Subgrant ID: 8766 (FY2023)
Natchitoches, City of
Combination Investigation
Existing Federal Award: $ 14,580
Requested Federal Increase: **$ 4,128**
Revised Federal Award: $ 18,708
Representative: Lt. Jessica Wiliams

Sheriff Guillory called for a motion to approve the above listed District 1 STOP Increase as presented. A motion was made by Captain Beck, seconded by Ms. Bonin-Mckneely. There were no objections; the motion passed.

C. Applications

1. Crime Victims Assistance Formula Grant Program (VOCA) (VA)

a. District 8 (State Level) – Louisiana Commission on Law Enforcement
Representative: Shelita Henry

a.1. Subgrant ID: 8809
Northwest Law Enforcement Planning Agency, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8139)
Representative: Jeremy P. Edwards

a.2.Subgrant ID: 8810
Red River Delta Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8140)
Representative: Jeremy P. Edwards

a.3.Subgrant ID: 8825
Capital District Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8132)
Representative: Dawn Hawkins

a.4.Subgrant ID: 8827
Southwest District Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8137)
Representative: Calli Peloquin

a.5.Subgrant ID: 8828
Evangeline Law Enforcement Planning Council, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8134)
Representative: Amanda Bourque

a.6.Subgrant ID: 8831
Jefferson Parish Council – Department of Community Justice Agency
Administrative Funds
$24,999 (FY2024) (Prior Subgrant 8133)
Representative: Jody Moreau

a.7.Subgrant ID: 8833
Louisiana Commission on Law Enforcement
Appriss – LA VINE
$497,540 (FY2024) (Prior Subgrant 8130)
Representative: Marshall Menou

a.8.Subgrant ID: 8843
Jena Band of Choctaw Indians
Native American Victim Assistance Program
$50,000 (FY2024) (Prior Subgrant 7963)
Representative: Rutha Chatwood

a.9.Subgrant ID: 8853
North Delta Law Enforcement Planning District, Inc.
Administrative Funds
$25,000 (FY2024) (Prior Subgrant 8145)
Representative: David Rigdon

Sheriff Guillory called for a motion to approve the above listed District 8 VOCA Applications as presented. A motion was made by Mr. de Castro, seconded by Ms. Wineski. There were no objections; the motion passed.

Abstentions:
District Attorney Lemoine abstained on Red River Delta Law Enforcement Planning Council Inc. Mr. Galan and Sheriff Guillory abstained on Southwest District Law Enforcement Planning Council, Inc.

2.STOP Violence Against Women Program (STOP) (WF)

a.District 1 – Northwest Law Enforcement Planning Agency, Inc.
Representative: Jeremy P. Edwards

a.1.Subgrant ID: 8766
Natchitoches, City of
Combination Investigation
$14,580 (FY2023) (New)
Representative: Lt. Jessica Williams

Sheriff Guillory called for a motion to approve the above listed District 1 STOP Application as presented. A motion was made by Honorable Baker, seconded by Ms. Fields. There were no objections; the motion passed.

b.District 5 – Capital District Law Enforcement Planning Council, Inc.
Representative: Dawn Hawkins

b.1.Subgrant ID: 8758
Pointe Coupee Parish Sheriff's Office
Domestic Violence Program
$11,770 (FY2024) (Prior Subgrant 7877); Pre-Award Costs: 1/1/2025
Representative: Tamara Hawkins

b.2.Subgrant ID: 8762
Plaquemine, City of
Domestic Violence Prosecution
$13,437 (FY2024) (Prior Subgrant 7890); Pre-Award Costs: 1/1/2025
Representative: Melissa Schnebelen

b.3.Subgrant ID: 8767
Tangipahoa Parish Sheriff's Office
Law Enforcement Policy Development
$27,463 (FY2024) (Prior Subgrant 7889); Pre-Award Costs: 1/1/2025
Representative: Ashley Rodrigue

b.4.Subgrant ID: 8768
Ascension Parish Sheriff's Office
Domestic Violence Program
$15,693 (FY2024) (Prior Subgrant 7900); Pre-Award Costs: 1/1/2025
Representative: Dawn Hawkins

b.5.Subgrant ID: 8769
Washington Parish Sheriff's Office
Combination Investigation
$19,256 (FY2024) (Prior Subgrant 7884); Pre-Award Costs: 1/1/2025
Representative: Mitchell Murphy

b.6. Subgrant ID: 8770
21st Judicial District Attorney's Office
Domestic Violence Prosecution
$54,109 (FY2024) (Prior Subgrant 7899); Pre-Award Costs: 1/1/2025
Representative: Donna McArthur

b.7. Subgrant ID: 8771
Livingston Parish Sheriff's Office
Combination Investigation
$16,674 (FY2024) (Prior Subgrant 7897); Pre-Award Costs: 1/1/2025
Representative: Dawn Hawkins

b.8. Subgrant ID: 8772
West Feliciana Parish Sheriff's Office
Combination Investigation
$14,712 (FY2024) (Prior Subgrant 7895); Pre-Award Costs: 1/1/2025
Representative: Billie Giroir

b.9. Subgrant ID: 8773
19th Judicial District Attorney's Office
Domestic Violence Prosecution
$38,021 (FY2024) (Prior Subgrant 7901); Pre-Award Costs: 1/1/2025
Representative: Jonathon Daily

Sheriff Guillory called for a motion to approve the above listed District 5 STOP Applications as presented. A motion was made by Honorable Baker, seconded by Ms. Fields. There were no objections; the motion passed.

Abstentions:
Ms. Fields abstained on 19th Judicial District Attorney's Office.

c. District 6 – Southwest District Law Enforcement Planning Council, Inc.
Representative: Calli Peloquin

c.1. Subgrant ID: 8759
14th Judicial District Attorney's Office
Domestic Violence Prosecution
$55,271 (FY2024) (Prior Subgrant 8052); Pre-Award Costs: 1/1/2025
Representative: Calli Peloquin

c.2. Subgrant ID: 8764
Calcasieu Parish Sheriff's Office
Domestic Violence Investigation
$55,271 (FY2024) (Prior Subgrant 8072); Pre-Award Costs: 1/1/2025
Representative: William Couter

Sheriff Guillory called for a motion to approve the above listed District 6 STOP Applications as presented. A motion was made by Ms. Harris, seconded by Captain Beck. There were no objections; the motion passed.

Abstentions:
Sheriff Guillory abstained on Calcasieu Parish Sheriff's Office.

VI. Other New Business

A. Pre-approval waivers requested for items/costs for allowable, reasonable budget revisions exceeding allowable limits.

Sheriff Guillory called for a motion to approve the pre-approval of waiver requests by LCLE staff. A motion was made by Honorable Baker, seconded by Ms. Bonin-McKneely. There were no objections; the motion passed.

B. VOCA Advisory Board Guidelines – Update

Ms. Rutha Chatwood informed everyone that the guidelines of the VOCA Advisory Board Guidelines are not ready for final approval. Ms. Chatwood will email the week of November 20, 2025, for final revisions to go to the December meeting.

As Ms. Rutha Chatwood finished speaking about the VSAB guidelines, Ms. Morgan Lamandre spoke from her seat in the audience,

"I need public comment on this."

Sheriff Guillory then addressed Ms. Lamandre, "Yes, you can, but we can limit your public comments to two (2) minutes. The mic is yours."

"Morgan Lamandre. I'm with STAR. I know, I'm sure that they're not finalized, these Victim or VOCA Advisory Board Guidelines. What I would like to request is that before they become finalized every rule that grantees are bound by are put into these guidelines. Because right now we're operating under if something happens then we're told this isn't allowed and it very hard to train people. I've, everyone in the victim services world is always facing high turnover with grant cuts. It's just hard to play by the rules when we don't have the rules written out for us. We are given the financial management guide from the feds. The feds' interpretations of the rules are not as restrictive as LCLE's interpretation of the rules. So, I ask that we please be given information up front before we are bound by those rules because I have been in situations recently and I appreciate the staff that have helped. It's, I understand we're working under certain things. The feds come in and then they give us feedback about how we're operating. But the problem is that when you don't give that information out in writing to grantees, it's hard to follow them and stay in compliance. I just ask that this be done because we, as things continue to be cut, we can't afford to leave money on the table. And from what has happened at least with my organization, we're having to let people go. And so, if we're given more grace with that and we want to be in compliance. We don't want to have any issues with the way we're dealing with the money but we need to know what the rules are and if the rules are you need to submit a budget modification nine (9) months before it closes rather than what's on the website that says as long as it's submitted before thirty (30) days, then we need to know that in advance because we're working under guidelines that are posted for us but not everything that's updated seems to be updated in writing. I respectfully very assertively ask that we put things in writing. Thank you."

Sheriff Guillory stated, "Thank you. I appreciate that."

C. STOP Program Reports and Implementation Plan – Update

Ms. Autumn Blache informed the everyone that she has put together a Planning Committee for the 2026-2029 STOP Implementation Plan. She asked that anybody who is interested in joining the committee please reach out and let her know. Ms. Blache also stated that the plan is due in March of 2026. It has been noted that the agencies that went to the September meeting had not yet had a chance to fill out the new program reports. Ms. Blache will be waiting until after the first of the year to do any trainings on the new quarterly reports to ensure that everybody has a chance to review them first.

D. Next Meeting – December 3, 2025

VII. Meeting Adjournment

There being no further business to conduct, Sheriff Guillory called for a motion to adjourn. A motion was made by Mr. Galan, seconded by Captain Beck. There were no objections; the motion passed. The meeting of the Victim Services Advisory Board adjourned at 10:55 a.m. on Wednesday, September 24, 2025.

Submitted by: Brandy Payne