LOUISIANA COMMISSION ON LAW ENFORCEMENT (LCLE)
STOP VIOLENCE AGAINST WOMEN (OVW)
FORMULA GRANT PROGRAM (STOP)
NOTICE OF FUNDING OPPORTUNITY (NOFO)

PART 1. Overview Information

Participating Organization:	Louisiana Commission on Law Enforcement and Administration of Criminal Justice (LCLE)
Funding Opportunity Title:	2026 STOP Violence Against Women Formula Grant Program (STOP)
Announcement Type:	STOP – Subgrants (New, Continuations)
Assistance Listing Number:	16.588 – STOP Violence Against Women Formula Grants
Federal Award Number:	TBD
Federal Award Amount:	Estimated $2,491,706 (Subject to change)
Period of Performance:	January 1, 2027, through December 31, 2027 Twelve (12) Months; Unless Otherwise Noted
Funding Opportunity Purpose:	The Louisiana Commission on Law Enforcement and Administration of Criminal Justice (LCLE) announces the Notice of Funding Opportunity (NOFO) for the STOP Violence Against Women Formula Grant Program (STOP) supported by the Office on Violence Against Women (OVW). OVW is a component of the United States Department of Justice (DOJ). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses to hold offenders accountable and serve victims. The Services * Training * Officers * Prosecutors (STOP) Violence Against Women Formula Grant Program (STOP Formula Grant Program) is authorized by 34 U.S.C. §§ 10441, 10446–10451, 10454. The STOP Violence Against Women Formula Grant Program (CFDA 16.588) supports communities, including American Indian tribes and Alaska Native villages, in their efforts to develop and strengthen effective responses to domestic violence, dating violence, sexual assault, and stalking.

Notice of Intent:	• Submit form to the District, Coalition, or LCLE STOP Program Manager for review and selection. • If selected to continue application process, applicant will receive an invitation to apply to LCLE in Egrants system. • Applicants that do not comply may be delayed or not accepted for review.
Due Dates:	Contact the applicable District Director, Coalition Director, or LCLE Program Manager for Notice of Intent (NOI) Due Dates

PART 2. Full Text of the Announcement

I. Program Description

The Louisiana Commission on Law Enforcement (LCLE) is accepting applications for funding in response to this Notice of Funding Opportunity (NOFO). Created in 1995, the Office on Violence Against Women (OVW) administers the STOP Violence Against Women Formula Grant Program authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. The STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Formula Grant Program supports local communities in their efforts to develop and strengthen effective responses to domestic violence, dating violence, sexual assault, and stalking.

A. Purpose Areas

Pursuant to 34 U.S.C. § 10441(b) and 10446(a), funds under this program must be used for one or more of the following purposes:

1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, (including the crimes of domestic violence, dating violence, sexual assault, and stalking, including the appropriate use of nonimmigrant status under subparagraphs (T) and (U) of section 101 (a)(15) of the Immigration and Nationality Act (8 U.S.C. § 1101(a)(15)).
2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking, as well as the appropriate treatment of victims including implementation of the grant conditions in section 40002(b) of the Violence Against Women Act of 1994 (34 U.S.C. 12291(b)).
4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.

5. Developing, enlarging, or strengthening victim services and legal assistance programs, including domestic violence, dating violence, sexual assault, and stalking programs, developing or improving delivery of victim services and legal assistance to underserved populations, providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted, and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including crimes of domestic violence, dating violence, sexual assault, and stalking.
6. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes in dealing with violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
7. Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
8. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
9. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of individuals 50 years of age and over, individuals with disabilities, and Deaf individuals who are victims of domestic violence, dating violence, sexual assault, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, legal assistance and other victim services to such individuals.
10. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
11. Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families, including rehabilitative work with offenders.
12. Supporting the placement of special victim assistants (to be known as "Jessica Gonzales Victim Assistants") in local law enforcement agencies to serve as liaisons between victims of domestic violence, dating violence, sexual assault, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders. Jessica Gonzales Victim Assistants shall have expertise in domestic violence, dating violence, sexual assault, or stalking and may undertake the following activities:
    a. developing, in collaboration with prosecutors, courts, and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases;
    b. notifying persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency;
    c. referring persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines, or legal assistance services); and
    d. taking other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order.

13. Providing funding to law enforcement agencies, victim services providers, and state, tribal, territorial, and local governments (which funding stream shall be known as the Crystal Judson Domestic Violence Protocol Program) to promote:

    a. the development and implementation of training for local victim domestic violence service providers, and to fund victim services personnel, to be known as "Crystal Judson Victim Advocates," to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel;

    b. the implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies such as the model policy promulgated by the International Association of Chiefs of Police ("Domestic Violence by Police Officers: A Policy of the IACP, Police Response to Violence Against Women Project" July 2003)); and

    c. the development of such protocols in collaboration with state, tribal, territorial and local victim services providers and domestic violence coalitions.

    Notes for Purpose Area 13: Any law enforcement, state, tribal, territorial, or local government agency receiving funding under the Crystal Judson Domestic Violence Protocol Program, and any subgrantee of such an agency, shall:

    - receive specialized training, on an annual basis, from domestic violence and sexual assault nonprofit organizations on the topic of incidents of domestic violence committed by law enforcement personnel, **and**
    - provide a report to the Department of the protocol(s) adopted in connection with the Crystal Judson Domestic Violence Protocol Program, including a summary of progress in implementing such protocol(s), once every two years.

    States and territories must notify and provide OVW with a list of subgrantee recipients awarded STOP funds under the Crystal Judson Domestic Violence Protocol Program, and ensure that all subgrantees satisfy the requirements of this paragraph.

14. Developing and promoting state, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking.

15. Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault.

16. Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims.

17. Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional and detention settings.

18. Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims.

19. Developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims of domestic violence, dating violence, sexual assault, or stalking, whose ability to access traditional services and responses is affected by

their sexual orientation or gender identity, as defined in section 249(c) of Title 18 of the United States Code.

20. Developing, enhancing, or strengthening prevention and educational programming to address domestic violence, dating violence, sexual assault, stalking, or female genital mutilation or cutting, with no more than five percent (5%) of the amount allocated to a state to be used for this purpose.
21. Developing, enhancing, or strengthening programs and projects to improve evidence collection methods for victims of domestic violence, dating violence, sexual assault, or stalking, including through funding for technology that better detects bruising and injuries across skin tones and related training.
22. Developing, enlarging, or strengthening culturally specific victim services programs to provide culturally specific victim services and responses to female genital mutilation or cutting.
23. Providing victim advocates in State or local law enforcement agencies, prosecutors' offices, and courts to provide supportive services and advocacy to Indian victims of domestic violence, dating violence, sexual assault, and stalking.
24. Paying any fees charged by any governmental authority for furnishing a victim or the child of a victim with any of the following documents:
    a. A birth certificate or passport of the individual as required by law.
    b. An identification card issued to the individual by a State or Tribe, that shows that the individual is a resident of the State or a member of the Tribe.

B. Priorities

States and territories are encouraged to develop and support projects, to the extent consistent with the program's authorizing statute, that substantively address one or more of the priorities listed below:

1. Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking;
2. Projects to provide direct victim services and/or criminal justice responses, including investigation, arrest, prosecution, and enforcement of protective orders, particularly in small towns and rural, remote, and Tribal communities.
3. Proposals submitted by units of local government and public agencies that certify compliance with federal immigration law, including 8 U.S.C. § 1373.

C. Program-Specific Unallowable Costs

Applicants proposing activities described below will be asked to remove them from the application and, as a result. may experience a delay in access to funds. Recipients must also ensure that subrecipients do not propose any of the activities described below:

1. Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability

OVW will not fund activities that compromise victim safety and recovery, deter healing for victims, and/or undermine offender accountability. See the Application Companion Guide for more details about these activities, including program-specific information.

2. Out-of-Scope Activities

The activities listed below are out of the program scope and will not be funded. Any out-of-scope activities must be removed from the application. States and territories also must ensure that subgrantees do not engage in out-of-scope activities:

a. Research projects. Funds under this program may not be used to conduct research, defined by 28 C.F.R. § 46.102(d) as a systematic investigation designed to develop or contribute to generalizable knowledge. However, assessments conducted for internal improvement purposes only may be allowable. For information on distinguishing between research and assessments, see the Application Companion Guide.

b. Promoting or facilitating the violation of federal immigration law.

c. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.

d. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and "diversity, equity, inclusion, and accessibility" programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW's statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.

e. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).

f. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.

g. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.

h. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.

i. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.

j. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.

k. Any activity or program that unlawfully violates an Executive Order.

l. Activities addressing human trafficking unrelated to domestic violence, dating violence, sexual assault, or stalking.

m. Activities addressing Missing or Murdered Indigenous Persons (MMIP) unrelated to domestic violence, dating violence, sexual assault, or stalking.

Note: Recipients and subrecipients should serve all eligible victims as required by statute, regulation, or award condition.

3. Other Unallowable Costs

Grant funds under this program may not be used for the following:

a. Land Acquisition.

b. Compensation of Federal Employees.

c. Travel of Department of Justice (DOJ) Employees.

d. Bonuses or Commissions.

e. Lobbying, except with explicit statutory authorization.

f. Fundraising.

g. Corporate formation.

h. Legal Services for Aliens.

i. Purchase of real property.

j. Physical modifications to buildings, including minor renovations, e.g., painting or carpeting.

k. Construction.

4. Prohibited Activities that Compromise Victim Safety and Recovery

Because of the overall purpose of the program to enhance victim safety and offender accountability, grant funds may not be used to support activities that compromise victim safety and recovery. The following activities have been found to jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions:

a. Procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, relationship to the perpetrator, or the age and/or gender of their children;

b. Procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services;

c. Offering perpetrators the option of entering pre-trial diversion programs or placing batterers in anger management programs;

d. Requiring mediation or counseling for couples as a systemic response to domestic violence or sexual assault, or in situations in which child sexual abuse is alleged;

e. Requiring victims to report sexual assault, stalking, or domestic violence crimes to law enforcement or forcing victims to participate in criminal proceedings;

f. Relying on court-mandated batterer intervention programs that do not use the coercive power of the criminal justice system to hold batterers accountable for their behavior; or

g. Supporting policies or engaging in practices that impose restrictive conditions to be met by the victim in order to receive services (e.g., attending counseling, seeking an order of protection).

II. Award Information

- Funding Instrument: The Louisiana Commission on Law Enforcement will issue subgrant awards.
- Application Types Accepted: Continuations and New Applicants/Applications.
- Funds Available: Contact your appropriate District Director, Coalition Director, or LCLE STOP Program Manager.
- Award Project Period: Twelve (12) months beginning January 1, 2027, and ending December 31, 2027, unless otherwise noted.

III. Financial Management and System of Internal Controls

A. If selected for funding, the award recipient must:

B. Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

C. Comply with Federal statutes, regulations, the current DOJ Grants Financial Guide and the terms and conditions of the Federal awards.

D. Comply with State statutes, regulations, Victim Services Advisory Board and Commission guidelines.

E. Evaluate and monitor the non-Federal entity's compliance with statute, regulations and the terms and conditions of Federal awards.

F. Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.

G. Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state and local laws regarding privacy and obligations of confidentiality.

IV. Agency Eligibility Information, Match or Cost-Sharing and Other Requirements

1. Eligible Applicant Agencies

- ❖ Community-Based Organizations
- ❖ Courts
- ❖ Culturally-Specific Community-Based Organizations
- ❖ Domestic Violence Programs
- ❖ Dual Programs (Domestic Violence/Sexual Assault)
- ❖ Faith-Based Organizations
- ❖ Government Agencies
- ❖ Law Enforcement Agencies
- ❖ Private, Non-Profit Organizations
- ❖ Probation, Parole, or Other Correctional Agencies
- ❖ Prosecution Agencies
- ❖ Sexual Assault Programs
- ❖ State and Local Criminal Justice Agencies
- ❖ Tribal Government Agencies
- ❖ Tribal Domestic Violence Programs
- ❖ Tribal Sexual Assault Programs

2. Ineligible or Prohibited Applicants

- ➢ Airport Security
- ➢ Capitol Police
- ➢ Crosslake Patrols, and other related agencies6
- ➢ Hospital Security
- ➢ Harbor, Bridge, River and Levee Board Police
- ➢ Justices of the Peace
- ➢ Park Rangers
- ➢ University Campus Police
- ➢ Wildlife & Fisheries Enforcement Unit

3. Cost Sharing or Matching Requirements

   Match is the dollar amount or value that the subgrantee agrees to contribute to a STOP-funded program. The costs that the recipient incurs in fulfilling its matching or cost sharing requirement are subject to the same requirements as the Federal grant funds. (34 U.S.C. § 10446(f)) (2 C.F.R. Part §200.306 (Cost Sharing))

   Allowable cash or in-kind match must include those costs which are allowable according to the program guidance and in compliance with applicable cost principles in 2 C.F.R., Subpart E – Cost Principles, General Provisions (§200.400 – §200.476).

   a. A twenty-five percent (25%) match requirement imposed on grant funds under the STOP Formula Grant Program. A subgrant made under this program may not cover more than seventy-five percent (75%) of the total costs of the project being funded.

   b. The state is exempted from matching the portion of the state award that is awarded to a non-profit victim service provider for victim services or awarded to Tribes.

   c. Subgrantees must identify the source of the twenty-five percent (25%) non-Federal portion of the project costs and how match funds are used at the time of application. Grantees may satisfy the required match with either cash or in-kind services.

   d. Funds or in-kind resources used as match must be directly related to the project goals and objectives.

   e. Match Requirements:

      i. Cash Match (also referred to as "hard" match) means the subgrantee's non-federal cash outlay including the outlay or money contributed to the subgrantee by other public agencies, institutions, private organizations and individuals spent for project-related costs.

      ii. In-Kind Match (also referred to as "soft" match) means the value of non-cash contributions provided by non-Federal third parties. Third party contributions may be in the form of real property, equipment, supplies, and other expendable property and the value of goods and services directly benefiting and specifically identifiable to the project or program.

      iii. A combination of both Cash and In-Kind Match is allowable.

4. Other Requirements

a. Background and Fingerprint Checks

Any staff person working with populations, including victim advocates, volunteers, secretaries, counselors, etc. who come into contact with vulnerable populations, including victims served by your programs must have had an employment-rated criminal background check conducted to ensure their history is clear. The staff must comply with the most current version of the Louisiana Child Protection Act, LRS 15:587.1 and the Adult Protective Services (APS) Law, LRS 15:1501-1511.

b. Supplanting/Non-Supplanting

- Federal funds must be used to supplement (add to), enhance or expand existing services for program activities and not replace those funds that have been appropriated for the same purpose.
- A grant recipient may not use Federal grant funds to defray any costs that the recipient already is obligated to pay.
- The possibility of supplanting will be the subject of careful application review, possible pre-award review, post-award monitoring, and audit of any finding.
- If any additional information, assistance with definition, or examples of supplanting is needed, please contact the LCLE STOP Program Manager.

c. Conflict of Interest Disclosure Form

- No official or employee of any Subgrant Agency shall participate personally through decisions, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding, application, request for a ruling or other determination, contract, subgrant, cooperative agreement, claim, controversy, or other particular matter in which subgrant funds (including project income or other funds generated by Federally-funded activities) are used, where to their knowledge, they or their immediate family, partners, organization other than a public agency in which they are serving as an officer, director, trustee, partner, or employee, or any person or organization with whom they are negotiating or has any arrangement concerning prospective employment, has a financial interest, or less than an arms-length transaction.
- Any such person referred to above who acquires personal or financial interest, on or after the effective date of this subgrant, shall immediately disclose his or her interest to the agency in writing through the annual disclosure form or whenever a conflict arises. Thereafter, they shall not participate in any action affecting the work under this subgrant unless LCLE determines that, in light of the interest disclosed, their participation in any such action would not be contrary to the public interest.
- In the use of agency project funds, officials or employees of state or local units of government and non-governmental subgrantees shall avoid any action that might result in, or create the appearance of:
    - Using their official position for private gain;
    - Giving preferential treatment to any person;
    - Losing complete independence or impartiality;

- Making an official decision outside official channels; or
- Adversely affecting the confidence of the public in the integrity of the government or the project.

- With respect to funded projects, officials or employees of those projects must strictly adhere to all Louisiana ethics and criminal laws, as well as, all applicable Executive Orders.
- On an annual basis, all personnel will be provided a copy of this policy and will be required to complete and sign the acknowledgment and disclosure below. The form can be found at: Form-for-Potential-Conflicts-of-Interest_08_29_2018.pdf (la.gov)
- The purpose of the conflicts of interest policy is to assist all interested parties about what constitutes a conflict of interest, identify, and disclose actual and potential conflicts, and manage conflicts of interest when necessary.
- All information and documentation received and in connection with the services, will be treated with strict confidentiality.
- Conflicts of interest are not necessarily prohibited or harmful; however, full disclosure of all actual and potential conflicts is required.
- Any questions regarding confidentiality obligations and/or conflict of interest will be addressed to the LCLE.
- This policy may be enforced against individual(s) members as described below:
  - All actual and potential conflicts of interests shall be disclosed to the LCLE through the annual disclosure form and/or whenever a conflict arises.
  - The LCLE shall make a determination as to whether a prohibited conflict exists and what subsequent action is appropriate.
  - Subrecipient agency will notify appropriate District(s), if applicable, and LCLE of all conflicts and management plans.

d. Lobbying Disclosure and Certification

- In general, as matter of Federal law, Federal funds awarded by LCLE may not be used by the applicant agency, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specially authorizes certain activities that otherwise would be barred by law.)
- Another Federal law, Section 1352, Title 31, United States Code, generally prohibits Federal funds awarded by OJP from being used by the applicant agency, to pay any person to influence (or attempt to influence) a Federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a Federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. Certain exceptions to this law apply, including an exception that applies to Indian Tribes and Tribal Organizations.
- When an applicant agency applies for Federal funds totaling $100,000 or more, the Signatory (i.e., Authorized Official, Executive Director, Sheriff, Mayor, etc.) of the

applicant agency shall certify and disclose lobbying activities accordingly on the attached Disclosure of Lobbying Activity (SF-LLL) form at the time of application.

- Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
- Agencies receiving a federal award totaling $100,000 or more will be required to complete a Disclosure of Lobbying Activities (SF-LLL) form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
- The Disclosure of Lobbying Activities (SF-LLL) form and its detailed instructions are provided in the LCLE Lobbying Disclosure and Certification Section of an Egrants application. Copies of Section 1352, Title 31, United States Code and 2 C.F.R. §200.450 Lobbying information is also provided as separate attachments in this section.
- The Signatory of the applicant agency must sign in blue ink and attach the completed form at the bottom of the LCLE Lobbying Disclosure and Certification Section of the Egrants application.
- Should any questions arise as to whether a particular use of federal funds by an applicant would or might fall within the scope of these prohibitions during the project period of the STOP-funded project, the recipient shall contact LCLE for guidance and may not proceed without the express prior written approval of LCLE.
    - The Signatory will also be required to certify to the best of his or her knowledge and belief in the LCLE Lobbying Disclosure and Certification Section of the Egrants application that:
        - No Federal appropriated funds have been paid or will be paid, by or on behalf of the Signatory of the applicant agency, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement, and
        - If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit an additional Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions to modify the first Disclosure of Lobbying Activities (SF LLL) form submitted with this application.

V. Restrictions, Requirements, and Review Procedures for Applicant Agencies

A. Funding Restrictions

All awards are subject to the terms and conditions, cost principals, and other considerations described in 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principals, and Audit Requirements, 28 CFR Part 90 Office on Violence Against Women Final Rule, DOJ Grants Management Financial Guide, Frequently Asked Questions About STOP Formula Grants, Louisiana Laws and Statutes, Louisiana State Travel Guide, Victim Services Advisory Board Guidelines, and LCLE Commission Operational Policies.

B. New Applicant Agencies

If the new applicant agencies have not yet demonstrated a record of providing services, they must demonstrate that twenty-five percent (25%) of their overall financial support is from non-federal sources. This cannot be considered part of the required match.

C. Registration Requirements for Applicant Agencies:

- LCLE Egrants Organization Registration must be complete *before* applying for funds.
- IRS Form W-9 (Taxpayer Identification and Certification).
- IRS Form 501C3 (Tax-exempt Status for Non-profit Organizations).
- State of Louisiana Self-Service Request for Vendor only if new agency to be set up for payment from the State of Louisiana. This form can be found at: https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg.
- DUNS (Data Universal Numbering System) Number Certificate.
- Unique Entity Identifier (UEI) Number Registration and current Expiration Date (SAM.gov).
- CAGE (Commercial and Government Agency) Code Certificate.
- SAM (System for Award Management) Number and current Expiration Date (SAM.gov).
- Louisiana Secretary of State Non-Profit Corporation Certificate.
- All agencies with a private, non-profit, or non-governmental status are required to procure and maintain adequate and sufficient liability insurance and a certificate of insurance naming LCLE as an additional insurer and should be issued and submitted with the application.

D. Notice of Intent (NOI):

Potential applicant agencies will first submit a Notice of Intent (NOI) Worksheet to the appropriate District Director, Coalition Director, or LCLE STOP Program Manager (see Page 2 for contact information).

Notice of Intent (NOI) Excel worksheet is located at: Grant Funding Announcements – LCLE (la.gov).

The District Director, Coalition Director, and/or LCLE STOP Program Manager and Federal Programs Section Manager will review the Notice of Intent (NOI) Worksheets and determine which projects will proceed to the application process. Applicants chosen will receive an invitation to submit the full application on the LCLE Egrants system.

Complete the NOI Worksheet by providing the information listed below; obtain the authorized official's signature; and, return to the appropriate District Director, Coalition Director, or the LCLE STOP Program Manager.

- Applicant Agency – legal name of the agency.
- Project Title – Descriptive title of proposed project.
- Section 1. Agency Description Information – please check the box that best describes the agency.
- Section 2. Federal Program Area – enter in the dollar figure associated with each program area. Please enter 0 if no funding is dedicated to an area.
- Section 3. Do not enter information in this section.
- Section 4. Proposed Budget – For each budget item, thoroughly and clearly describe every category of expense listed, demonstrate cost effectiveness and relation to the goals of the project. Please refer to the table below to include your calculations. Include a description of the procurement process for equipment purchases and consultants/contracts. Indirect cost rate agreement (if applicable) should be attached. If the applicant does not have a federally approved cost rate agreement, costs may be allocated in the direct cost categories.
- Obtain the signature of the Signatory/Authorized Official in **blue** ink and submit to the applicable District Director, Coalition Director, or LCLE STOP Program Manager.

E. Application Review Information

Each application will be evaluated and scored on the NOI Components and the two Budget Components using a 100-point scale by the District or Coalition.

1. Criteria

a. Project Summary and Strategy (30 points)
This section should be a succinct summary containing a description of the problem this project seeks to address, a program description, and expected results. Propose a clear and achievable plan that includes the objectives of the STOP Notice of Funding Opportunity (NOFO).

b. Goals (15 points)
This section should outline the Program Goals and Expected Results for the project.

c. Objectives (15 points)
This section should include clearly defined and statistically measurable objectives to promote programmatic progress. Please give a concise work plan, including target dates for activities, that reflects the overall program strategy and objectives.

d. Organizational Capacity and Past Performance (20 points)
This section of the application should provide information about the applicant organization and any proposed key collaborative partners. Provide evidence that the applicant has the ability to successfully carry out the program activities of the proposed subgrant. Provide a description of the applicant organization – including its general purpose, goals, annual budget (including funding sources), and major past and current activities and projects undertaken. Include a description of all key partners for this project and of the proposed working relationship with them.

2. **Budget Components**

   a. Budget Relevance (10 points)
   Budgeted items are obviously necessary to the achievement of the goals and activities as presented in the application.

   b. Cost-Effectiveness (10 points)
   Applicants should propose expenditures that are reasonable, allowable, and allocable to the proposed activities and reveal their understanding of the 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principals, and Audit Requirements.

F. Award Information

If an application receives approval from the District Director, Coalition Director, and/or LCLE STOP Program Manager and the Federal Programs Section Manager, the applicant will be invited to submit the full application through the LCLE Egrants system. The application will then be presented to the Commission on Law Enforcement for final approval after which time an award will be issued. Awardees are expected to comply with all special conditions, certified assurances, and will meet the quarterly programmatic and fiscal reporting requirements.

No diminished support policy is presently in effect for all programs, but the Victim Services Advisory Board reserves the right to request the Commission to approve a program at a reduced level of funding. This will take into account other projects requesting funding and the past ability of the agency to appropriately expend its award funds. Funding is contingent on funds availability, proper subgrant management, meeting goals and objectives, and complying with all requirements. The Victim Services Advisory Board may make recommendations to the Commission to reduce funding or discontinue funding to those agencies not meeting these requirements.

PART 3. Contact Information

A. Law Enforcement Planning Districts

District 1: Northwest Law Enforcement Planning District, Inc.

Jeremy P. Edwards
District Director
615 Main Street
Pineville, Louisiana 71360-6935
Phone: (318) 487-5430
Email: programs@rrdnw.com

Casey Palombo
Operations Manager
Phone: (318) 487-5431
Email: programs@rrdnw.com

District 2: North Delta Law Enforcement Planning District, Inc.

Sheriff David Wm. Rigdon
District Director
6556 Main Street
Winnsboro, Louisiana 71295
Phone: (318) 435-4505
Email: davidrigdon@ndlepd.org

Brian Shoemaker
Assistant District Director
Phone: (318) 341-3740
Email: bshoemaker@ndlepd.org

District 3: Red River Delta Law Enforcement Planning District, Inc.

Jeremy P. Edwards
District Director
615 Main Street
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Casey Palombo
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District 4: Evangeline Law Enforcement Council, Inc.

Amanda Bourque
District Director
900 East University
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Phone: (337) 291-7153
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Maggie Williams
Assistant District Director
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District 5: Capital District Law Enforcement Planning Council, Inc.

Dawn Hawkins
District Director
1406 South Range Avenue, Suite 5
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District 6: Southwest District Law Enforcement Planning Council, Inc.

Calli Peloquin
District Director
1323 Oak Park Blvd.
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District 7: Jefferson CJCC and Metropolitan District (METLEC)

Ronald Lampard
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Jody Moreau
Administrative Management Specialist
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District 9: New Orleans, City of/Office of Criminal Justice Coordination

Lisa J. Brown
VOCA/VAWA Program Manager
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Kevinn L. Poree
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B. Domestic Violence and Sexual Assault Coalitions

Rafael de Castro
Executive Director
Louisiana Foundation Against Sexual Assault, Inc.
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Website: www.lafasa.org

Mariah Stidham Wineski
Executive Director
Louisiana Coalition Against Domestic Violence, Incorporated
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C. Louisiana Commission on Law Enforcement (LCLE) (District 8 – State-Level)

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Martha Addison
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Phone: (225) 342-1574

Jim Craft
Executive Director
Email: Jim.Craft@lcle.la.gov
Phone: (225) 342-1498

D. Other LCLE Contact Information

- **LCLE Website:** LCLE – Louisiana Commission on Law Enforcement
- **Egrants Website:** Egrants – LCLE (la.gov)
- **Egrants Email:** Egrants@lcle.la.gov
- **Egrants Telephone:** **(225) 342-1968**